

Sanders County Fair Commission
November 19, 2007 Meeting

The meeting was called to order at 7:10 p.m. in the fair office by Chairman Glen Magera. Directors present included Chris McGuigan and Bruce Icenogge. Fair Manager Mike Hashisaki and Fair Secretary Ruth Hamilton also were present. Guests included Sanders County Commissioner Carol Brooker and Michele McGuigan representing Sanders County 4-H.

There were no changes made to the agenda.

The minutes of the Fair Commission's October 15th meeting were approved on a motion made by Chris and seconded by Bruce.

Mike reviewed the correspondence with the Fair Commission. Please refer to the November 19th booklet for further information.

Bruce asked for a meeting with the Relay for Life since he felt there were unresolved issues with the group. Glen asked where and when Bruce would like to have the meeting adding that they responded negatively to Glen's letter inviting them to the November Fair Commission meeting. Bruce suggested a "neutral" spot for the meeting perhaps sometime during the first week in December, any evening after 5 p.m. One of the issues of contention was the perception the fairgrounds were not held for the Relay. Mike said the fairgrounds are reserved on a "first come, first served" basis, adding Ken Knight (Plains Church of God) had approached Kim after the Church's week-long event, asking to reserve the grounds for the first week and weekend in August for the next three years. Kim told Ken that the first weekend in August had been used in the past by the Relay for Life and he would have to wait to see if they wanted to use the grounds again. The Relay for Life did not contact Kim about using the grounds in 2008, so, after a week, he told Ken the grounds could be reserved for the Church. This discussion led into the leasing of the fairgrounds and the current policy for leasing the grounds.

Mike provided the Fair Commission a copy of the lease agreement, stating they had approved the document over a year ago, adding the document was developed because the county's insurance carrier

requested such a document. The draft was provided to the County Commissioners, who in turn, provided a copy to both MACO (Montana Association of Counties) and the county's insurance carrier. Minor changes were made and then the Fair Commission adopted the agreement. Glen asked the item be tabled and placed on the January agenda for further review, stating he wanted the agreement amended to show: 1) that the facility was not reserved until payment was made; and 2) that each agreement must be accompanied by a refundable cleaning fee. The Facilities Lease Agreement will be placed on the January agenda.

Mike then presented the Fair Commission with the proposed rodeo holding pens design, plus cost estimate, which was compiled in 2005. This could be used as a basis for developing a plan for replacing the current rodeo holding pens since the stock contractor who provides the bucking stock for the PBR event is not satisfied with the rodeo holding pens the fair currently has. This item was tabled until the January 2008 meeting.

The draft five year construction plan was discussed and tabled until the January meeting so the Fair Commission members could prioritize what construction projects they wanted as opposed to the order presented by the Fair Manager.

Mike presented the Fair Commission with the new "boiler plate" for the Fair Concessions Group contract, explaining the fees paid to the fair by the group changes each year, based on a five year average of the previous five fairs. That necessitates a new cover page showing the amount the group owes the fair for selling food stuffs during the annual county fair. Since no one from the Concessions Group was present, Mike stated he would give Larry a call prior to the January meeting to ensure he was there to get the new figures.

Mike then reviewed the financial status of the fair, to include the November claims. Chris made a motion to approve the claims which was seconded by Bruce and passed.

The meeting was adjourned at 8:15 p.m.

Approved: _____ Date: _____